

INTRODUCTION

Think, discuss, plan, and act. Framing a clear direction for the training of your employees is your responsibility. In an environment of team players, it is generally the responsibility of more than one. We hope that our catalog of classes will enable you and your team to think about and build a viable safety and educational program. With this program, we hope to create motivation for you and your team, build value for your shareholders, build a company that continues to grow in skill, build support for the communities that you serve and build success for yourself. Reasons to increase training efforts include productivity improvement, capturing value of investments made in technology, adapting skills and behaviors to safety, retention of employees, development of leaders, preparation for successors, and driving organizational and cultural change. What is your best scenario? Train someone and have them leave or not train someone and have them stay?

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CLASS TERMS AND CONDITIONS

- Due to certification requirements, registration and payment must be received in advance for class participation. Class confirmation will only be sent to those who have paid. Your payment secures your seat in class.
- The registration fee is fully refundable up to five (5) business days prior to the class. If you do not show up or fail to cancel your registration, the registration fee is non-refundable. Exception includes NPDES classes which require 10 (ten) business days prior to class to request a refund or move to another class.
- Substitutes may be submitted by paid registrants if GUCA is notified in advance.
- Any additions or walk-ins to class on day of instruction will be accepted if the class is not full and when accompanied by the registration form and when cash or credit card is used as payment for the class. Checks will not be accepted day of class.
- All check payments must be received 10 days prior to class otherwise cash or credit card can be used for payment.
- All credit card users will be charge a non-refundable, non-negotiable, non-transferable convenience fee.
- GUCA reserves the right to cancel classes due to low registration. You will be refunded only the class registration fee amount paid (credit card charges are not refundable) due to GUCA class cancellation when a written refund request is received.
- Some classes include a book. These fees must be paid when registering for those classes.

REGULATORY CERTIFICATION COMPLIANCE CLASSES



Competent Person Series (100)

Competent Person Excavation (CPE)

8:00 a.m. - 5:00 p.m.

If your company performs excavation and trenching work, you must have an on-site Competent Person to oversee the work according to OSHA Standards, 29 CFR 1926.650 Sub Part P. GUCA has developed an excellent training course to prepare your employees for this critical task. This 8-hour GUCA training program is certified by the Georgia Construction Industry Licensing Board and meets partial requirements for the Utility Manager License and the Utility Foreman Certification. Attendees will learn excavation safety and will be tested prior to certification. This nationally recognized program uses GUCA certified instructors, a student reference manual, testing, and certification card good throughout Georgia.

FEES:	GUCA UC member	\$ 90.00
	GUCA member	\$ 120.00
	Non-member	\$ 180.00

CODE:	CPE-101-SAT			LOCATION:	South Atlanta
DATES:	January 7, 2020	February 3, 2020	March 3, 2020		
	March 31, 2020	April 28, 2020	May 26, 2020		
	July 7, 2020	August 4, 2020	September 1, 2020		
	October 6, 2020	November 3, 2020	November 30, 2020		
CODE:	CPE-101sp-SAT (Spanish)			LOCATION:	South Atlanta
DATES:	February 1, 2020	May 2, 2020	August 1, 2020		November 7, 2020
CODE:	CPE-102-MAC			LOCATION:	Macon
DATES:	January 14, 2020	February 11, 2020	March 10, 2020		
	April 6, 2020	May 5, 2020	June 2, 2020		
	July 14, 2020	August 11, 2020	September 8, 2020		
	October 13, 2020	November 10, 2020	December 8, 2020		
CODE:	CPE-103-VAL			LOCATION:	Valdosta
DATES:	January 21, 2020	April 14, 2020	July 21, 2020		October 20, 2020
CODE:	CPE-104-SAV			LOCATION:	Savannah
DATES:	January 28, 2020	April 21, 2020	July 28, 2020		October 27, 2020
CODE:	CPE-105-ROM			LOCATION:	Rome
DATES:	March 24, 2020	June 9, 2020	September 15, 2020		December 15, 2020
CODE:	CPE-106-GAN			LOCATION:	Gainesville
DATES:	February 18, 2020	May 12, 2020	August 18, 2020		November 17, 2020
CODE:	CPE-107-COL			LOCATION:	Columbus
DATES:	February 25, 2020	May 19, 2020	August 25, 2020		November 24, 2020
CODE:	CPE-108-AUG			LOCATION:	Augusta
DATES:	March 17, 2020	June 23, 2020	September 22, 2020		December 22, 2020

Confined Space Entry (CSE)

8:00 a.m. - 3:00 p.m.

Are your employees in man-holes, excavations, foundations, underground vaults, sewer pipelines, or any location where confined spaces can exist and cause hazards? If so, you are required by OSHA to understand the hazards involved in a confined space and train your employees on the hazards associated with confined space entry. This course is designed for owners, project managers, foremen and safety personnel to understand the hazards associated with confined space entry. This GUCA training program covers the techniques, methods, and equipment used to ensure a safe entry. This one-day, seven hour course, could save your life or the life of an employee. This 7-hour GUCA training program is certified by the Georgia Construction Industry Licensing Board and meets partial requirements for the Utility Manager License and the Utility Foreman Certification.

FEES:	GUCA UC member	\$ 90.00
	GUCA member	\$ 120.00
	Non-member	\$ 180.00

CODE:	CSE-111-SAT			LOCATION:	South Atlanta
DATES:	January 8, 2020	February 5, 2020	March 4, 2020		
	April 1, 2020	April 29, 2020	May 27, 2020		
	July 8, 2020	August 5, 2020	September 2, 2020		
	October 7, 2020	November 4, 2020	December 1, 2020		
CODE:	CSE-111sp-SAT (Spanish)			LOCATION:	South Atlanta
DATES:	February 8, 2020	May 9, 2020	August 8, 2020	November 14, 2020	
CODE:	CSE-112-MAC			LOCATION:	Macon
DATES:	January 15, 2020	February 12, 2020	March 11, 2020		
	April 8, 2020	May 6, 2020	June 3, 2020		
	July 15, 2020	August 12, 2020	September 9, 2020		
	October 14, 2020	November 11, 2020	December 9, 2020		
CODE:	CSE-113-VAL			LOCATION:	Valdosta
DATES:	January 22, 2020	April 15, 2020	July 22, 2020	October 21, 2020	
CODE:	CSE-114-SAV			LOCATION:	Savannah
DATES:	January 29, 2020	April 22, 2020	July 29, 2020	October 27, 2020	
CODE:	CSE-115-ROM			LOCATION:	Rome
DATES:	March 25, 2020	June 10, 2020	September 16, 2020	December 16, 2020	
CODE:	CSE-116-GAN			LOCATION:	Gainesville
DATES:	February 19, 2020	May 13, 2020	August 19, 2020	November 18, 2020	
CODE:	CSE-117-COL			LOCATION:	Columbus
DATES:	February 26, 2020	May 20, 2020	August 26, 2020	November 25, 2020	
CODE:	CSE-118-AUG			LOCATION:	Augusta
DATES:	March 18, 2020	June 24, 2020	September 23, 2020	December 13, 2020	

OSHA Series (200)

OSHA 10-hour Course

8:00 a.m. - 3:00 p.m.

This two day, 10-hour course covers basic safety issues of the Construction Industry Standard 29 CFR 1926. It is designed for supervisors, project managers, foremen, safety professionals, and owners. This course certifies the participant, which fulfills the criteria for qualifying for "Focused Inspection." The course covers a wide variety of topics including, but not limited to: Recordkeeping, Heavy Equipment Safety, Electrical Safety, Fall Protection, Excavation and Trenching Safety, Personal Protective Equipment, Fire Prevention and Protection, Hand and Power Tool Safety, Hazard Communication, and OSHA's Focused Inspection Initiative.

FEES:	GUCA UC member	\$ 175.00 (Includes Book Fee)
	GUCA member	\$ 225.00 (Includes Book Fee)
	Non-member	\$ 275.00 (Includes Book Fee)

CODE:	O10-201-SAT	LOCATION:	South Atlanta
DATES:	February 20-21, 2020 June 11-12, 2020 August 20-21, 2020 December 17-18, 2020		
CODE:	O10-201sp-SAT (Spanish)	LOCATION:	South Atlanta
DATES:	January 23-24, 2020 April 16-17, 2020 July 23-24, 2020 November 19-20, 2020		

OSHA 30-hour Course

4-day course, 8 hours per day

This course will give you an overview of OSHA policies, procedures, and standards for the construction industry, as well as safety and health principles. Each section of the OSHA construction standard is covered with special emphasis placed on more hazardous areas, while using OSHA standards as a guide. The 4-day (8 hours per day) course covers a variety of topics such as: Introduction to OSHA; Hazard Violation Search; Workshop; Health Hazards in construction; Materials Handling; Silica and Lead in construction; Damage Prevention; Recordkeeping; Signs Signals and Barricades; Electrical Safety; Fall Protection/Scaffolding; Excavation and Trenching Safety; Personal Protective Equipment; Welding; Cranes; Hazardous Communication; Traffic Control/Struck-by; Safety Programs/Safety Culture; Underground Construction; Respiratory Protection; Blasting; and, Confined Space Entry.

FEES:	GUCA UC Member	\$ 400.00 (Includes Book Fee)
	GUCA Member	\$ 450.00 (Includes Book Fee)
	Non-member	\$ 500.00 (Includes Book Fee)

CODE:	O30-211-SAT	LOCATION:	South Atlanta
DATES:	June 29- July 2, 2020		

Competent Person in OSHA Silica Standard Training Course

8:00 a.m. - 12:00 p.m.

Provides a comprehensive review of OSHA's new silica standard and training on the health effects of silica exposure and practical steps companies can take to protect workers from the hazards of silica exposure. This course is designed for supervisors, project managers, foreman, safety professionals, owners, and decision makers on the jobsite. Job tasks addressed in this course include those who come in contact with elevated exposure to silica dust. Students will learn how to properly implement assessment methods for measuring worker exposure and the medical surveillance requirements of the standards. Participants will be given information to ascertain the effectiveness of their company's silica compliance program and the information on the requirements and responsibilities of a silica 'competent person' on construction site.

FEES:	GUCA UC member	\$ 60.00
	GUCA member	\$ 75.00
	Non-member	\$ 90.00

CODE:	SIL-221-SAT	LOCATION:	South Atlanta
DATES:	January 14, 2020 February 13, 2020 March 10, 2020 April 14, 2020 May 12, 2020 June 9, 2020 July 14, 2020 August 11, 2020 September 15, 2020 October 15, 2020 November 12, 2020 December 10, 2020		

Flagging/Traffic Control Series (300)

Temporary Traffic Control Work Zone Safety Course (MUTCD) for Worksite Traffic Control Supervisor (WTCS)

8:00 a.m. - 5:00 p.m.

This one-day, eight-hour course provides the participant with the necessary training to design, select, place, and maintain traffic control signs and devices used for temporary traffic control work zones and for incident management. This training covers the principles of proper traffic control practices, as outlined in the New Millennium Edition Manual on Uniform Traffic Control Devices (MUTCD 2009), and other established applicable standards and guidelines for GDOT.

FEES:	GUCA UC member	\$ 200.00
	GUCA member	\$ 260.00
	Non-member	\$ 320.00

CODE:	TWZ-301-SAT			LOCATION:	South Atlanta
DATES:	February 11, 2020	May 14, 2020	August 13, 2020	December 9, 2020	

Flagging Program

8:00 a.m. - 12:00 p.m.

This is a 4-hour course on the uniform flagging procedures required by the Georgia Department of Transportation for utility and highway construction. Each participant receives hands-on and classroom training designed to give the student the knowledge and confidence to move traffic through a work zone effectively and safely.

FEES:	GUCA UC member	\$ 60.00
	GUCA member	\$ 75.00
	Non-member	\$ 90.00

CODE:	FLP-311-SAT			LOCATION:	South Atlanta
DATES:	January 22, 2020	February 27, 2020	March 19, 2020		
	April 23, 2020	May 21, 2020	June 25, 2020		
	July 16, 2020	August 13, 2020	September 24, 2020		
	October 15, 2020	November 19, 2020	December 17, 2020		

Miscellaneous Training Series (400)



CPR/ First Aid

8:00 a.m. - 3:00 p.m.

Would you and your employees know what to do if an emergency arose on a job site? Do you know CPR? Do you know it is mandatory OSHA requirement for someone at your job site to be certified in CPR? This 6-hour course is a must-have in your safety training program.

FEES:	GUCA UC member	\$ 75.00
	GUCA member	\$ 95.00
	Non-member	\$ 115.00

CODE: CPR-401-SAT

LOCATION: South Atlanta

DATES: January 30, 2020 April 15, 2020 July 16, 2020 October 22, 2020

ISEE Blasting Certification Course

8:00 a.m. - 5:00 p.m.

This program consists of a review of eight videotapes, eight workbooks, and eight quizzes developed by the International Society of Explosive Engineers. This is the Level One program developed to educate blasters and establish a standard level of training for the explosives industry. This course is approved by the Georgia Safety Fire Commissioner for certifying contractors who perform their own blasting.

FEES:	GUCA UC member	\$ 200.00
	GUCA member	\$ 250.00
	Non-member	\$ 300.00

CODE: ISE-411-SAT

LOCATION: South Atlanta

DATES: March 18, 2020 May 13, 2020 August 18, 2020 October 13, 2020

Reasonable Suspicion Testing Training For Supervisors – Motor Carrier

3:00 p.m. - 5:00 p.m.

DOT requires that persons designated to determine reasonable suspicion receive at least "60 minutes of training on alcohol misuse and 60 minutes of training on controlled substance use." This program will help give your supervisors or HR personnel the confidence they need to address a wide range of difficult situations that they are likely to encounter. Your supervisors will understand: what kinds of observations they need to make; common symptoms of alcohol misuse and controlled substance use; how to document their observations; how to approach suspected drivers; who must conduct the training; and how to respect drivers' privacy.

FEES:	GUCA UC member	\$ 25.00
	GUCA member	\$ 50.00
	Non-member	\$ 100.00

CODE: RST-421-SAT

LOCATION: South Atlanta

DATES: OPEN

TO SCHEDULE A CLASS CONTACT THE GUCA OFFICE, CLASSES ARE TAUGHT ON AN INDIVIDUAL BASIS.

SafeLand USA/SafeGulf

8:00 a.m. - 6:00 p.m.

The SafeLandUSA and SafeGulf SEMS and TRAP Basic Orientation 8 hour safety awareness course is designed to take the place of multiple operator orientations and to give each student a general idea of life and safety issues in the oil and gas industry, upstream, downstream, onshore or offshore. This one-day program meets API RP 75 & API RP T-1 requirements and provides a basic understanding at an awareness level of certain general safety information that an employee should know before entering a company facility and while performing their assigned work duties. Over 25 of the leading oil and gas operators accept this orientation as it meets their requirements. Upon successful completion of course, each student is issued a picture ID with a unique barcode. The student information is then stored in an online database and will follow the student the rest of their life. This orientation has become the standard program for the industry and certifies a student at awareness level.

FEES: **GUCA UC member** **\$ 200.00**
 GUCA member **\$ 250.00**
 Non-member **\$ 300.00**

CODE: SFL-431-SAT

LOCATION: South Atlanta

DATES: February 12, 2020 May 6, 2020 August 12, 2020 November 11, 2020

Locating and Marking Underground Pipeline Facilities

8:00 a.m. - 5:00 p.m.

This one day Locating Underground Facilities Course is designed for beginners or advanced users alike. Often times it becomes necessary to locate and verify underground facilities while on jobsites. Whether you are locating for the facility owner as a contractor or locating to verify it safe to dig, at some point each excavator will have a need to do so. Why hire a private locator when you could gain the knowledge and competency here. This eight (8) hour course will discuss basic theory of locating through Conductive and Inductive methods. There will be hands on training to ensure that each participant leaves with the knowledge to apply this practice in the field. This course is an Industrial Training Service product which allows you to receive Operator Qualification which is needed to locate Natural Gas facilities. This course comes with IACET CEU's.

PLEASE BRING LOCATING EQUIPMENT TO CLASS FOR THE HANDS ON TRAINING (IF AVAILABLE)..

FEES: **GUCA UC member** **\$ 100.00**
 GUCA member **\$ 125.00**
 Non-member **\$ 150.00**

CODE: ULM-101-SAT

LOCATION: South Atlanta

DATES: March 24, 2020 June 24, 2020 September 16, 2020 December 15, 2020

NPDES Series (500)



NPDES Level 1A Course and Exam

8:00 a.m. - 5:00 p.m.

The Level 1A Fundamental Course and Exam is designed to train contractors, builders, developers, site superintendents, utility and grading contractors, and monitor consultants in the proper installation, maintenance, and inspection of BMP's on construction sites. Topics covered in this course are fundamentals of erosion and sediment control, the Georgia Erosion and Sedimentation Act, NPDES Permits, maintenance, stream buffers, and vegetative and structural BMP practices. This course is certified and the test is officially administered by the Georgia Soil and Water Conservation Commission. **You must bring photo identification to take the exam.**

FEES: GUCA UC member \$ 100.00
 GUCA member \$ 125.00
 Non-member \$ 150.00

CODE:	NDS-501-SAT			LOCATION:	South Atlanta
DATES:	January 9, 2020	February 6, 2020	March 5, 2020		
	April 2, 2020	April 30, 2020	May 28, 2020		
	July 9, 2020	August 6, 2020	September 3, 2020		
	October 1, 2020	November 5, 2020	December 3, 2020		
CODE:	NDS-502-MAC			LOCATION:	Macon
DATES:	January 16, 2020	February 13, 2020	March 12, 2020		
	April 8, 2020	May 7, 2020	June 4, 2020		
	July 16, 2020	August 13, 2020	September 10, 2020		
	October 15, 2020	November 12, 2020	December 10, 2020		
CODE:	NDS-503-VAL			LOCATION:	Valdosta
DATES:	January 23, 2020	April 16, 2020	July 23, 2020		
			October 22, 2020		
CODE:	NDS-504-SAV			LOCATION:	Savannah
DATES:	January 30, 2020	April 23, 2020	July 30, 2020		
			October 28, 2020		
CODE:	NDS-505-ROM			LOCATION:	Rome
DATES:	March 25, 2020	June 11, 2020	September 17, 2020		
			December 17, 2020		
CODE:	NDS-506-GAN			LOCATION:	Gainesville
DATES:	February 20, 2020	May 14, 2020	August 20, 2020		
			November 19, 2020		
CODE:	NDS-507-COL			LOCATION:	Columbus
DATES:	February 27, 2020	May 21, 2020	August 27, 2020		
			November 30, 2020		
CODE:	NDS-508-AUG			LOCATION:	Augusta
DATES:	March 19, 2020	June 25, 2020	September 24, 2020		
			December 29, 2020		

NPDES Level 1A Recertification Course

8:00 a.m. - 12:00 p.m.

This 4-hour course for individuals needing to re-certify their NPDES Level 1A (Blue) card which expires every 3 years. There will not be an exam for this re-certification course. **Individuals that attend this course must present the instructor with government issued photo ID and current certification card or proof of valid certification (from GSWCC website).** Individuals with multiple certifications must complete four hours of continuing education for each certification they wish to renew. Individuals can begin taking continuing education courses 1 year before their certification expires. Those individuals with 4 or more hours will receive a new certification card in the mail approximately two weeks before their certification expires.

FEES: **GUCA UC member** \$ **60.00**
 GUCA member \$ **80.00**
 Non-member \$ **100.00**

CODE:	NDS-521-SAT			LOCATION:	South Atlanta
DATES:	January 10, 2020	February 7, 2020	March 6, 2020		
	April 3, 2020	May 1, 2020	May 29, 2020		
	July 10, 2020	August 7, 2020	September 4, 2020		
	October 2, 2020	November 6, 2020	December 4, 2020		
CODE:	NDS-522-MAC			LOCATION:	Macon
DATES:	January 17, 2020	February 14, 2020	March 13, 2020		
	April 9, 2020	May 8, 2020	June 5, 2020		
	July 17, 2020	August 14, 2020	September 11, 2020		
	October 16, 2020	November 13, 2020	December 11, 2020		
CODE:	NDS-523-VAL			LOCATION:	Valdosta
DATES:	January 24, 2020	April 17, 2020	July 24, 2020		
			October 23, 2020		
CODE:	NDS-524-SAV			LOCATION:	Savannah
DATES:	January 31, 2020	April 24, 2020	July 31, 2020		
			October 30, 2020		
CODE:	NDS-525-ROM			LOCATION:	Rome
DATES:	March 27, 2020	June 12, 2020	September 18, 2020		
			December 18, 2020		
CODE:	NDS-526-GAN			LOCATION:	Gainesville
DATES:	February 21, 2020	May 15, 2020	August 21, 2020		
			November 20, 2020		
CODE:	NDS-527-COL			LOCATION:	Columbus
DATES:	February 28, 2020	May 22, 2020	August 28, 2020		
			December 1, 2020		
CODE:	NDS-528-AUG			LOCATION:	Augusta
DATES:	March 20, 2020	June 26, 2020	September 25, 2020		
			December 30, 2020		

NPDES Level 1B Course and Exam**8:00 a.m. - 5:00 p.m.**

GUCA also offers the two day Level 1B Advanced Fundamental Course and Exam for regulatory enforcement inspectors and those non-regulatory enforcement inspectors performing regulatory inspections. This course covers the role of Inspector to help ensure site compliance and what types of enforcement action will be taken against those who fail to comply with the NPDES Permits, Erosion and Sediment Control in Georgia. **You must bring photo identification to take the exam.**

FEES: GUCA UC member \$ 125.00
 GUCA member \$ 175.00
 Non-member \$ 200.00

CODE: NDS-531-SAT**LOCATION:** South Atlanta**DATES:** February 25-26, 2020 June 30-July 1, 2020 August 25-26, 2020 November 17-18, 2020

NPDES Level 1B Recertification Course**8:00 a.m. -12:00 p.m.**

This 4-hour course is for individuals needing to re-certify their NPDES Level 1B (Red) card which expires every 3 years. There will not be an exam for this re-certification course. **Individuals that attend approved course(s) must present the instructor with government issued photo ID and current certification card or proof of valid certification (from GSWCC website).** Individuals with multiple certifications must complete four hours of continuing education for each certification they wish to renew. Individuals can begin taking continuing education courses 1 year before their certification expires. Those individuals with 4 or more hours will receive a new certification card in the mail approximately two weeks before their certification expires. Those individuals that fail to obtain at least 4 hours of continuing education prior to their expiration date will have to retake the course and pass the exam before certification will be reinstated.

FEES: GUCA UC member \$ 60.00
 GUCA member \$ 80.00
 Non-member \$ 100.00

CODE: NDS-551-SAT**LOCATION:** South Atlanta**DATES:** March 17, 2020 June 23, 2020 September 9, 2020 December 8, 2020

Damage Prevention Series (600)



Damage Prevention/ GUFPA Violation

8:00 a.m. - 12:00 p.m.

This Damage Prevention course involves an overview of the contractor's responsibilities regarding the Georgia Utility Facility Protection Act, statistical data of injuries, fatalities and property damage, videos of Excavators Safe Work Practices, an overview of Georgia High Voltage Safety Act, Safe Work Practices for contractors due to non-locates, current law requirements and your legal responsibilities, how to file a PSC Complaint Form and respond to the PSC ruling, and what to do when you hit a utility line and accident procedures. This class satisfies the PSC requirements for mitigation of a fine or damage to a utility. If you have received a letter from the PSC, this is the class to take.

NOTE: If your company has been fined by the Public Service Commission, please provide the Public Service Commission (PSC) case number on the registration form.

FEES:	GUCA UC member	\$ 100.00 per company (Up to 5 employees)
	GUCA member	\$ 200.00 per company (Up to 5 employees)
	Non-member	\$ 300.00 per company (Up to 5 employees)

CODE: DPV-601-SAT

LOCATION: South Atlanta

DATES:	January 3, 2020	January 17, 2020	January 31, 2020
	February 14, 2020	February 28, 2020	March 13, 2020
	March 27, 2020	April 17, 2020	April 24, 2020
	May 8, 2020	May 22, 2020	June 5, 2020
	June 26, 2020	July 17, 2020	July 31, 2020
	August 14, 2020	August 28, 2020	September 11, 2020
	September 25, 2020	October 16, 2020	October 30, 2020
	November 13, 2020	November 20, 2020	December 11, 2020
	December 18, 2020		

CODE: DPV-601sp-SAT (Spanish)

LOCATION: South Atlanta

TO SCHEDULE A CLASS CONTACT THE GUCA OFFICE, CLASSES ARE TAUGHT ON AN INDIVIDUAL BASIS.

NON-REGULATORY EDUCATION CLASSES



Legal Series (700)

Local, State, & Federal Immigration Rules

1:00 p.m. – 5:00 p.m.

This 4-hour course is an overview of local, state and federal immigration rules and common employment mistakes for the utility contractor. The course includes an overview of the Georgia's Security and Immigration Compliance Act and the new no-match regulations. Attendees will learn: steps to take upon receipt of a no-match letter; social security card issues; immigration compliance act obligations; and, common employment law mistakes.

FEES:	GUCA UC member	\$ 50.00
	GUCA member	\$ 75.00
	Non-member	\$ 100.00

CODE: EDS-731-SAT LOCATION: South Atlanta DATES: OPEN
TO SCHEDULE A CLASS CONTACT THE GUCA OFFICE, CLASSES ARE TAUGHT ON AN INDIVIDUAL BASIS.

Georgia Lien & Bond Law

1:00 p.m. – 5:00 p.m.

This 4-hour course covers the Georgia Lien Law and the Georgia Statutes pertaining to Payment and Performance Bonds as well. This program addresses the theory behind these statutes, their purpose and effect, the circumstances in which they apply, and their requirements. The course provides practical guidance into how to preserve, pursue, and defend lien and bond claims, and the written materials include sample forms and other useful information.

FEES:	GUCA UC member	\$ 50.00
	GUCA member	\$ 75.00
	Non-member	\$ 100.00

CODE: EDS-741-SAT LOCATION: South Atlanta DATES: OPEN
TO SCHEDULE A CLASS CONTACT THE GUCA OFFICE, CLASSES ARE TAUGHT ON AN INDIVIDUAL BASIS.

Construction Accounting and Financial Reporting

1:00 p.m. – 3:00 p.m.

This 2-hour informative course will help your company stay on top of the financial mountain and make sense of the accounting requirements that affect the construction industry. Topics to be discussed include: learn how to compute the over-billings and under-billings and understand the significance of those to the financial statements; learn how to analyze financial statements and key points of strong financials and how to make your financials as strong as possible within the reporting guidelines; disclosures and notes to the financials that are required reporting; new reporting requirements under the FIN 46R and FIN 48 that can have significant impact on your financial statements; the many differences between tax reporting and financial reporting – how to make the best of both worlds; and learn the unique rules of Generally Accepted Accounting Principles (GAAP) that are applicable to contractors.

FEES:	GUCA UC member	\$ 50.00
	GUCA member	\$ 75.00
	Non-member	\$ 100.00

CODE: EDS-751-SAT LOCATION: South Atlanta DATES: OPEN
TO SCHEDULE A CLASS CONTACT THE GUCA OFFICE, CLASSES ARE TAUGHT ON AN INDIVIDUAL BASIS.

Motor Carrier Compliance for Utility Contractors

1:00 p.m. – 3:00 p.m.

This 2-hour informative course by a Compliance Review Officer for the Georgia Department of Public Safety will inform and educate contractors on what to expect during roadside inspections, including types of inspections, and what items are inspected. The course will also focus on what contractors can expect during a compliance review at a contractor's office as well as carrier requirements including drug and alcohol testing.

FEES:	GUCA UC member	\$ 50.00
	GUCA member	\$ 75.00
	Non-member	\$ 100.00

CODE: EDS-761-SAT LOCATION: South Atlanta DATES: OPEN
TO SCHEDULE A CLASS CONTACT THE GUCA OFFICE, CLASSES ARE TAUGHT ON AN INDIVIDUAL BASIS.



NUCA Pipelayer Training- "Excavation, Trenching, Manholes & Backfilling" 1:00 p.m. – 3:00 p.m.

This NUCA course demonstrates the individual and team skills required for efficient and safe water and sewer pipe installation using modern equipment and technologies. The training sections covered include: Safety, Trenching, Bedding, Backfilling, Manholes, Dewatering, and Tie-ins. NUCA CEO Bill Hillman believes "crew leaders and team members who complete this real-world training program will work together more proficiently and are more likely to get the job done right the first time, without wasting valuable materials or making unnecessary and costly installation errors."

FEES: GUCA UC member \$ 50.00
GUCA member \$ 75.00
Non-member \$ 100.00

CODE: EDS-861-SAT **LOCATION:** South Atlanta **DATES:** OPEN
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NUCA Pipelayer Training- "Job Layout" 1:00 p.m. – 3:00 p.m.

This NUCA course demonstrates the individual and team skills required for safety, material layout & handling, production & timing, tools and protecting the installation.

FEES: GUCA UC member \$ 50.00
GUCA member \$ 75.00
Non-member \$ 100.00

CODE: EDS-871-SAT **LOCATION:** South Atlanta **DATES:** OPEN
TO SCHEDULE A CLASS CONTACT THE GUCA OFFICE, CLASSES ARE TAUGHT ON AN INDIVIDUAL BASIS.

Utility Manager License Exam Review 1:00 p.m. - 5:00 p.m.

This class helps those who have been approved to take the Georgia Utility Manager License exam. The Exam Review Course is always scheduled prior to the actual exam date. This 4-hour course is designed strictly as a review of the materials studied to prepare for the state exam. The course will use books required for the test and techniques on how to use them. Class dates may change due to state schedules beyond our control.

FEES: GUCA member \$ 50.00
Non-member \$ 100.00

CODE: UML-881-SAT **LOCATION:** South Atlanta
DATES: January 3, 2020 April 20, 2020 August 24, 2020

Natural Gas Safety Course Prerequisite to Qualification 8:00 a.m. - 5:00 p.m.

The Natural Gas Prerequisite for Qualification is a 3 Day informational course. This course is designed to instill the basic knowledge of the Natural Gas Distribution Industry. This class is for employees that have never been qualified to perform a covered task or someone wanting to add to their knowledge. This will jump start the process to Operator Qualification. We use Industrial Training Service material which is a Nationally Recognized approved provider and offers IACET CEU's. The entire process of Natural Gas Extraction to End User Distribution and Customer Consumption is discussed thoroughly to give an understanding of the industry. With the explosive makeup of this substance we will discuss the Properties of Natural Gas to help employees make informed safety decisions when faced with certain Abnormal Operating Conditions.

CODE: OQG-101-SAT **LOCATION:** South Atlanta **DATES:** OPEN
TO SCHEDULE A CLASS CONTACT THE GUCA OFFICE, CLASSES ARE TAUGHT ON AN INDIVIDUAL BASIS.
